

# m o d e l   d e m a n d   l e t t e r

To

**The Manager**

Salem Al Shamsi Labour Supply Est.

P.O. Box: 50883, Dubai - UAE

Tel.: 04 3969686, Fax: 04 3965356

Dear Sir

We would like to inform that, we requires following workers for our esteemed organization as per the details given below.

Category	No of Workers	Salary
Civil Engineer	1	5000/- Dhs.

**Terms of Employment**

1. Period of Employment : 3 Years
2. Place of Employment : Any where in UAE
3. Probation Period : 3 Months
4. Working Hours (+ Daily Overtime) : 8 Hours, 6 days a week
5. Accommodation : Provided
6. Transportation : Provided
7. Food or Food Allowance : Not Provided
8. Air Ticket country of origin to join : Not Provided
9. Air Ticket from UAE to country of origin : Every 2 years, return ticket
10. Condition for termination of Employment & final settlement : As per UAE Labour Law
11. Medical benefits : As per UAE Labour Law
12. Leave Benefits (paid 60 days every 2 years) : As per UAE Labour Law
13. Provision in regards to renewal of contract : As per UAE Labour Law
14. Occupational Saftey provision : As per UAE Labour Law
15. Social security provision including Compensation for injury & death : As per UAE Labour Law
16. Mode of settlement of disputes : As per UAE Labour Law
17. Provision in regards of disposal & transportation of the dead body of immigrants : As per UAE Labour Law

FOR Company Name

Authorised Person's Signaure,  
Name & Position with company stamp

